

**MINUTES
REORGANIZATION MEETING**

**SOUTH MIDDLETON TOWNSHIP BOARD OF SUPERVISORS
520 PARK DRIVE
BOILING SPRINGS, PA. 17007**

JANUARY 6, 2014

PRESENT: BRYAN GEMBUSIA, TOM FALEY, RICK REIGHARD, DUFF MANWEILER, RON HAMILTON - SUPERVISORS; Cory Adams – Manager, Jarrett Sweeney – Assistant Manager, Sandy Quickel – Recording Secretary.

Chairman Gembusia called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE:

Chairman Gembusia led the audience in the pledge of allegiance.

MOMENT OF SILENCE:

A moment of silence was observed.

OPENING ANNOUNCEMENTS:

The Chairman announced that the meeting is recorded & to turn off cell phones.

TEMPORARY CHAIRMAN:

Chairman Gembusia turned the meeting over to Temporary Chairman Sandy Quickel who asked for a nomination for Chairman.

CHAIRMAN, BOARD OF SUPERVISORS:

Rick made a motion to nominate Bryan Gembusia as Chairman for 2014. Duff seconded, & the vote in favor was unanimous.

Chairman Gembusia asked for a nomination for Vice Chairman.

VICE CHAIRMAN:

Duff made a motion to nominate Tom Faley as Vice Chairman for 2014. Rick seconded, & the vote in favor was unanimous.

MANAGER:

Duff made a motion to appoint Cory Adams as Manager for 2014. Rick seconded, & the vote in favor was unanimous.

SECRETARY:

Ron made a motion to appoint Sandra Quickel as Secretary for 2014. Tom seconded, & the vote in favor was unanimous.

ASSISTANT SECRETARY:

Ron made a motion to appoint Cory Adams as Assistant Secretary for 2014. Duff seconded, & the vote in favor was unanimous.

TREASURER:

Tom made a motion to appoint Jarrett Sweeney as Treasurer for 2014 & setting the bond at \$2 M. Rick seconded, & the vote in favor was unanimous.

ASSISTANT TREASURER:

Bryan made a motion to appoint Cory Adams as Assistant Treasurer for 2014. Tom seconded, & the vote in favor was unanimous.

OPEN RECORDS OFFICER (Right-to-Know Officer):

Ron made a motion to appoint Sandra Quickel as Open Records Officer (Right-to-Know Officer) for 2014. Rick seconded, & the vote in favor was unanimous.

ASSISTANT OPEN RECORDS OFFICER (Asst. Right-to-Know Officer):

Ron made a motion to appoint Cory Adams as Assistant Open Records Officer (Asst. Right-to-Know Officer) for 2014. Rick seconded, & the vote in favor was unanimous.

SOLICITOR:

Bryan made a motion to appoint Richard Mislitsky as Solicitor for 2014 at the rate of \$135.00/hr. Duff seconded, & the vote in favor was unanimous.

ENGINEER:

Rick made a motion to appoint Brian O’Neill as Engineer for 2014 and consultant engineers, as needed. Tom seconded, & the vote in favor was unanimous.

BUILDING CODE OFFICIAL:

Bryan made a motion to appoint William Coulson as Building Code Official for 2014, and Brian O’Neill as Alternate. Tom seconded, & the vote in favor was unanimous.

VACANCY BOARD CHAIRMAN:

Rick made a motion to appoint Tony Gonzalez as Vacancy Board Chairman for 2014. Ron seconded, & the vote in favor was unanimous.

ALTERNATE S.E.O.:

Bryan made a motion to appoint Edward Elbel as first alternate S.E.O., & Brian O’Neill as second alternate for 2014. Ron seconded, & the vote in favor was unanimous.

EARNED INCOME TAX COLLECTOR:

Bryan made a motion to appoint Cumberland County Tax Bureau as the EIT tax collector for 2014. Tom seconded, & the vote in favor was unanimous.

DEPOSITORY FOR TOWNSHIP FUNDS:

Rick made a motion to approve Orrstown Bank as a depository for township funds for 2014. Ron seconded, & the vote in favor was unanimous.

PLANNING COMMISSION APPOINTMENTS:

James Bennett – term expires 12/31/13 (not seeking reappointment). Bryan made a motion to appoint Barbara Wilson to a 4-year term to expire 12/31/17. Tom seconded, & the vote in favor was unanimous.

Phyllis Givler – term expires 12/31/16 (resigned). Bryan made a motion to appoint Brian Engle to fill this term. Ron seconded, & the vote in favor was unanimous.

Richard Mislitsky – Planning Commission Solicitor

Bryan made a motion to reappoint Richard Mislitsky as Planning Commission Solicitor for 2014 at a rate of pay of \$135.00/hour. Ron seconded, & the vote in favor was unanimous.

ZONING HEARING BOARD APPOINTMENTS:

Steve Trostle – term expires 12/31/13 (not seeking reappointment)

Bryan made a motion to appoint Melissa Morgan to the Zoning Hearing Board with a 5-year term to expire on 12/31/18. Tom seconded, & the vote in favor was unanimous.

Victor Neubaum as Zoning Hearing Board Solicitor

Duff made a motion to set the rate of pay for Victor Neubaum, Zoning Hearing Board Solicitor at \$105.00/hour. Tom seconded. There was discussion regarding reducing the rate of pay. Duff withdrew his motion. Tom withdrew his second. Rick suggested speaking to the ZHB members regarding the Solicitor. Rick made a motion to set the rate of pay at \$80.00/hour for 2014. Ron seconded, & the vote in favor was unanimous.

UNIFORM CONSTRUCTION CODE APPEALS BOARD SOLICITOR:

Michael Scherer – Building Code Appeals Board Solicitor

Rick made a motion to reappoint Michael Scherer as Uniform Construction Code Appeals Board Solicitor for 2014 at a rate of pay of \$110.00/hour. Ron seconded, & the vote in favor was unanimous.

LETORT REGIONAL AUTHORITY:

No terms expires.

EMERGENCY MGT. COORDINATOR & EMS ADMINISTRATOR:

Ron Hamilton (2013) \$3,000/year stipend & use of a Township vehicle & gas.

Tom made a motion to reappoint Ron Hamilton as the Emergency Mgt. Coordinator & EMS Administrator with a \$3,000/year stipend & use of a Township vehicle & gas for 2014. Bryan seconded, & the vote in favor was 4 to 0 (Ron abstained).

EMERGENCY SERVICES CO-ADMINISTRATORS:

Tim Yingst & Dave Weaver (2013)

Bryan made a motion to reappoint Tim Yingst and appoint Brian Hamilton as Emergency Services Co-Administrators for 2014. Rick seconded, & the vote in favor was unanimous.

EMERGENCY SERVICES COMMITTEE CHAIRMAN:

Tim Yingst (2013) Ron noted that there will be three representatives on the Committee.

Bryan made a motion to reappoint Tim Yingst, appoint Ron Hamilton & Brian Hamilton to the Committee. Tom seconded, & the vote in favor was 4 to 0. (Ron abstained)

AGRICULTURAL SECURITY AREA CHAIRMAN:

Gene Heyman (2013 -no term limit)

Duff made a motion to reappoint Gene Heyman as Agricultural Security Area Chairman for 2014. Tom seconded, & the vote in favor was unanimous.

RECREATION BOARD APPOINTMENT:

Eric Vorodi – term expires 12/31/13

Duff made a motion to appoint Matt Tuckey to the Recreation Board for a 5-year term to expire 12/31/18. Rick seconded, & the vote in favor was unanimous.

S.M.T.M.A. BOARD APPOINTMENT:

Craig Wilson – term expires 12/31/13

Bryan made a motion to reappoint Craig Wilson to the SMTMA Board for a 5-year term to expire 12/31/18. Ron seconded, & the vote in favor was unanimous.

AUDITORS:

Duff made a motion to appoint Smith Elliott Kearns as Auditor. Tom seconded, & the vote in favor was unanimous.

VOTING DELEGATE TO STATE ANNUAL CONVENTION:

Tom made a motion to appoint Cory Adams as the Voting Delegate for 2014. Ron seconded, & the vote in favor was unanimous.

DELEGATE TO Cap COG:

Tom made a motion to appoint Cory Adams as the Cap COG Delegate and Jarrett Sweeney as Alternate. Duff seconded, & the vote in favor was unanimous.

PUBLIC INPUT:

There was no public input.

MINUTES: 12/19/13 (Regular Meeting):

Tom made a motion to approve the minutes, as written. Rick seconded, & the vote in favor was unanimous.

SOLICITOR REPORT:

No report was given.

ENGINEER’S REPORT:

No report was given.

PLANNING/ZONING/CODES ENFORCEMENT REPORT:

No report was given.

MANAGER’S REPORT:

Cory presented a resolution that sets the fee schedule for public use of parks, recreation area & Facilities. Rick made a motion to approve Resolution #2014-01 approving the fee schedule.

Tom seconded, & the vote in favor was unanimous.

BILLS FOR PAYMENT:

Bryan made a motion to pay the bills, as submitted. Tom seconded, & the vote in favor was unanimous.

LIAISON APPOINTMENTS:

The 2014 Liaison Appointments were made as follows:

- SMSD – Duff
- Emergency Services – Ron & Duff
- SMTMA – Ron & Rick
- Carlisle Regional Representatives – Cory
- Planning Commission – Rick
- Finance/Personnel – Rick & Duff
- Road Dept. – Ron & Tom
- Recreation – Tom
- Capital Region COG – Cory
- PSATS Convention Delegate – Cory
- Act 32 Delegate – Bryan

Currently Inactive:

- Citizen’s Advisory Committee – Tom
- Farmland Preservation – Duff
- Boiling Springs Liveable Community Delegate - Rick

Bryan made a motion to approve the liaison appointments. Ron seconded, & the vote in favor was unanimous.

SUPERVISOR’S DISCUSSION:

Tom commented about a request for a four-way stop sign at the intersection of Forge Road & Springville Road. Penn DOT has determined a four-way stop is not warranted, but will place signs alerting motorists that there is a cross section intersection.

Rick stated that the flashing school zone sign was moved north of Springville. Now motorists do not know that they are in a school zone.

Duff interviewed the new Planning Commission member. He would like the Commission to become more active, & work on some issues the Supervisors’ would like to complete. Rick commented that he would like to see more input from the Planning Commission. It was decided that the Supervisors will meet with the Planning Commission during their workshop meetings to discuss future projects.

Duff would like to invite the Village residents to a meeting to discuss issues of importance. Rick & Duff will attend the meetings. A meeting date will be set in February.

Ron made a motion to adjourn the meeting & convene the Executive Session to discuss a personnel issue 6:36 p.m. Duff seconded, & the vote in favor was unanimous.

EXECUTIVE SESSION:

Bryan made a motion to adjourn the Executive Session at 6:54 pm. Tom seconded, & the vote in favor was unanimous.

Rick made a motion to amend the earlier vote and to reapprove Zoning Hearing Board Solicitor Victor Neubaum’s rate of pay at \$105.00 per hour for 2014. Ron seconded, & the vote in favor was unanimous.

ADJOURNMENT:

Tom made a motion to adjourn the meeting at 6:57 pm. Ron seconded, & the vote in favor was unanimous.

WITNESS:

**SOUTH MIDDLETON TOWNSHIP
BOARD OF SUPERVISORS:**

Sandra A. Quickel, Township Secretary

Bryan A. Gembusia, Chairman

Thomas E. Faley, Vice Chairman

Walter G. Reighard

Ronald P. Hamilton

R. Duff Manweiler