



South Middleton Township

520 Park Drive, Boiling Springs, PA 17007
PHONE: (717) 258-5324 FAX: (717) 258-3577

COMMERCIAL BUILDING PROJECT SUBMISSION REQUIREMENTS CHECKLIST

Project Name/ Address: _____

Y N/A

- SMT COMMERCIAL BUILDING APPLICATION FOR BUILDING PERMIT - FULLY COMPLETED / SIGNED AND SEALED.
- SMT UCC PLAN REVIEW CHECKLIST - FULLY COMPLETED
- (2) COMPLETE SETS OF CONSTRUCTION DRAWINGS INCLUDING SITE PLANS. – MINIMUM 18”X 24”
- (1) CD WITH PDF COPY OF ALL PLANS IN SET INCLUDING SITE PLANS.
- COMCHECK IECC 2006 REPORTS - LIGHTING, MECHANICAL AND BUILDING ENVELOPE. “ALL BUILDINGS WHERE ANY OF THESE ITEMS ARE ALTERED”
- SPECIAL INSPECTIONS AND OBSERVATIONS STATEMENT - FULLY COMPLETED.
- FLOOD CERTIFICATE – “IF PROJECT IS IN A FLOOD PLAIN”
- SEWER AND WATER PERMITS – “ALL NEW BUILDINGS”
- DRIVWAY PERMIT – “ALL NEW BUILDINGS”

By signing this document I acknowledge that any of the above information that is required and not provided will cause unnecessary delay in the review and permitting of the above mentioned project.

Applicant Name -Telephone#

Applicant Signature

Date